



Jefferson County Board of Health Agenda

1541 Annex Road, Jefferson, WI 53549

920-674-7275

October 16th, 2024

1:00 p.m.

Jefferson County Courthouse

311 S. Center Avenue, Room C1021

Jefferson, WI 53549

Join Zoom Meeting:

<https://us06web.zoom.us/j/88388950496?pwd=ZlVxajA5Q1hFQTZSRytoWnhZbzFldzO9>

Meeting ID: 883 8895 0496

Passcode: 045109

Board Members

Samantha LaMuro, R.T, Chair; Meg Turville-Heitz, Vice-Chair; Steve Nass; Jessica Coburn, RN, PhD; Donald Williams, MD

1. **Call to Order**
2. **Roll Call (establish a quorum)**
3. **Certification of Compliance with the Open Meetings Law**
4. **Approval of the Agenda**
5. **Approval of Board of Health Meeting Minutes from July 17th, 2024**
6. **Communications**
 - a. 0512 – 07/23/2024 Disruptions in Availability of Becton Dickinson (BD) BACTEC™ Blood Culture Bottles
 - b. 0513 – 08/07/2024 Mpox Caused by Human-to-Human Transmission of *Monkeypox Virus* in the Democratic Republic of the Congo with Spread to Neighboring Countries
 - c. 0514 – 08/13/2024 Increase in Human Parvovirus B19 Activity in the United States
 - d. 0515 – 08/16/2024 Increased Oropouche Virus Activity and Associated Risk to Travelers
 - e. 0516 – 09/23/2024 Prevention Strategies for Mpox, including Vaccinating People at Risk via Sexual Exposure, for U.S. Travelers Visiting Countries with Clade I Mpox Outbreaks
 - f. 0517 – 10/03/2024 First Marburg Virus Disease Outbreak in the Republic of Rwanda
 - g. WI DHS- Suspected Opioid Activity Alert
 - h. Jefferson County Health Department 2024 Quarter 3 Newsletter
7. **Public Comment**
8. **Approval of Health Department Financial Report**
9. **Discussion and Approval of \$1900.00 in restricted donations for Spanish Speaking Focus Groups**
10. **Discussion and Approval of Five-Year Drug Free Communities Grant**
11. **Discussion and Approval of the 2023-2026 Community Health Improvement Plan**
12. **Operational Update of the Environmental Public Health Consortium**
 - a. Discontinuation of Body Art and Body Piercing Inspections
 - b. Sampling and Analyzing of DNR Transient Non-Community Water Systems
13. **Operational Update of the Public Health Divisions**
 - a. Recruitment: Program Assistant- DFC
 - b. Divisional Statistics 2024 Quarter 3 Report
 - c. Review of Communicable Disease Cases Reported
 - d. Nitrate Screening Data

14. Operational Update on the Strategic Plan

- a. Strategic Plan 2024 Quarter 3 Report
- b. Employee Satisfaction Survey Results

15. Discussion on Foundational Public Health Services Costing and Capacity Assessment

16. Future Agenda Items

17. Adjourn

Next Scheduled Meeting: January 15th, 2025

A Quorum of any Jefferson County Committee, Board, Commission or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.

Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator at 920-674-7101 24 hours prior to the meeting so appropriate arrangements can be made.



Jefferson County Health Department
1541 Annex Road, Jefferson, WI 53549
920-674-7275

Jefferson County Board of Health Minutes
July 17, 2024
Jefferson County Courthouse
311 S. Center Avenue, Room C1021
Jefferson, WI 53549
or Zoom Meeting

Board Members

Samantha LaMuro, R.T, Chair; Meg Turville-Heitz, Vice-Chair; Steve Nass;
Jessica Coburn, RN, PhD; Donald Williams, MD

1. **Call to Order:** Meeting was called to order by Wehmeier at 1:04 p.m.
2. **Roll Call (establish a quorum):**
Board of Health Members Present: Samantha LaMuro, R.T.; Meg Turville-Heitz; Steve Nass; Jessica Coburn, RN, PhD (came after roll call); Donald Williams, M.D. **Quorum established per Wehmeier.**
Others Present: Elizabeth McGeary, Director; Kendell Cooper, Public Health Program Manager; Ben Wehmeier, County Administrator; Michele Schmidt, Recorder; Holly Hisel, Environmental Health (via zoom); Patricia Cicero, Land and Water Conservation Director.
Guest: Anita Martin.
3. **Certification of Compliance with the Open Meetings Law:** Wehmeier certified compliance with the Open Meetings Law.
4. **Approval of the Agenda:** No changes to the Agenda were requested. Motion by Nass/Turville-Heitz to approve the Agenda. Motion passed 4-0.
5. **Election of Officers – Chair and Vice-Chair:** Motion by Nass/Williams to appoint LaMuro as Chair. LaMuro accepted. Motion passed 4-0. Motion by Nass/Williams to appoint Turville-Heitz as Vice Chair. Turville-Heitz accepted. Motion passed 4-0.
6. **Approval of Board of Health Meeting Minutes April 17th, 2024:** Motion by Nass/Turville-Heitz to approve the minutes as printed. Motion passed 4-0.
7. **Communications**
 - a. CDC Health Alert Network: 0510-06/13/2024 Increased Risk of Dengue Virus Infections in the United States – McGeary discussed.
 - b. CDC Health Alert Network: 0509-06/12/2024 Severe Illness Potentially Associated with Consuming Diamond Shruumz TM Brand Chocolate Bars, Cones, and Gummies – McGeary discussed.

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 - d. CDC Health Alert Network: 0507-04/23/2024 Adverse Effects Linked to Counterfeit or Mishandled Botulinum Toxin Injections – McGeary discussed.
- 8. Public Comment:** 1 guest spoke on Agenda #14.
- 9. Approval of Health Department Financial Report:** Schmidt reviewed the “May 2024 Statement of Revenue & Expense Report”. Motion by Williams/Nass to approve the financial report. Motion passed 5-0.
- 10. Discussion and Approval of \$40,000.00 Immunization Grant:** McGeary discussed the Grant. This will assist the Health Department with revenue to bring the LPN to the Health Department full time instead of sharing the position with Human Services. Motion by Nass/Williams to approve the Immunization Grant. Motion passed 5–0.
- 11. Discussion and Approval of \$9009.00 WI WINS Grant:** McGeary discussed the Grant and the Health Department will serve as fiscal agent for Dodge and Jefferson Counties. Motion by Nass/Turville-Heitz to approve the WI WINS Grant. Motion passed 5-0.
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- 15. Operational Update of the Public Health Divisions**
- a. Public Health Program Manager – Kendell Cooper – McGeary introduced Cooper as the new Public Health Manager. Bender retired.
 - b. Full Time – Licensed Practitioner Nurse – McGeary discussed.
 - c. Vacant Position – Communicable Disease Nurse – McGeary reported that so far 7 candidates have applied. Interviews have begun.
 - d. Divisional Updates - McGeary provided updates.
 - e. Review of Statistics – McGeary reviewed.
 - f. Review of Communicable Disease Cases Reported – Cooper discussed the communicable disease report.
- 16. Operational Update on the Strategic Plan:** McGeary provided updates on each of the priority areas within the strategic plan.
- 17. Discussion and Approval of the 2023 Annual Report:** McGeary discussed the Report. McGeary discussed the addition to page 26. Motion by Turville-Heitz/Williams to approve the 2023 Annual Report with the changes to the Environmental Health. Motion passed 5-0.
- 18. Future Agenda Items:** No future Agenda items were requested at this time.

19. Adjourn: Motion by Nass/Turville-Heitz to adjourn the meeting at 2:19 p.m. Motion passed 5-0.

Next Scheduled Meeting: October 16th, 2024

Minutes prepared by: Michele Schmidt, Accountant II, Jefferson County Health Department and reviewed by Elizabeth McGeary, Director/Health Officer.

DRAFT

Disease	Confirmed	Confirmed	Confirmed
	July 2024	August 2024	September 2024
Enteric/Gastrointestinal			
Campylobacteriosis	4	3	1
Cryptosporidiosis	5	5	-
Cyclosporiasis	-	-	-
E. Coli	2	3	2
Giardiasis	2	2	1
Listeriosis	-	-	-
Plesiomonas Infection	-	-	-
Salmonellosis	2	3	3
Shigellosis	-	-	-
Vibriosis, Non Cholera	-	-	-
Yersiniosis	-	-	-
Invasive Bacteria			
Invasive Strep A & B	-	2	1
Invasive Strep (Other)	-	-	-
Mycotic (fungal)			
Blastomycosis	-	1	-
Coccidioidomycosis	-	-	-
Histoplasmosis	-	-	-
Respiratory			
Asbestosis	-	-	-
Influenza	-	-	-
Influenza Hospitalizations	-	-	-
Respiratory Syncytial Virus (RSV)	-	-	-
RSV Hospitalizations	-	-	-
Covid-19 Hospitalizations	7	20	13
Legionellosis	-	-	-
Silicosis	-	-	-
Tuberculosis	-	-	-
Latent Tuberculosis	3	3	-
Sexually Transmitted			

Chlamydia Trachomatis	14	8	12
Gonorrhea	1	-	2
Vaccine Preventable			
Haemophilus Influenzae Invasive Disease	1	-	-
Hepatitis A	-	-	-
Hepatitis B, Acute	-	-	-
Hepatitis B, Chronic	-	-	-
Mumps	-	-	-
Pertussis	6	4	3
Strep Pneumonia	-	-	-
Varicella (Chickenpox)	-	-	-
Vectorborne			
Arboviral Illness West Nile Virus	-	-	-
Anaplasmosis	-	-	-
Babesiosis	-	1	-
Lyme Disease	4	-	-
Toxoplasmosis	-	1	-
Zoonotic			
Brucellosis	-	-	-
Q Fever	-	-	-
Other			
Meningitis, Bacterial Other	-	-	-
Carbon Monoxide Poisoning	-	1	-
Hepatitis C, Acute	-	-	-
Hepatitis C, Chronic	-	1	2
Multidrug Resistant Organisms (MDROs)	-	-	1
Methicillin Resistant Staph Aureus (MRSA)	-	-	-
Mycobacterial Disease	1	-	-
Norovirus Infection	-	-	-

Total	52	58	41
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2023-2026

COMMUNITY HEALTH IMPROVEMENT PLAN

Priority Area: Access to Affordable Quality Mental Health Care

OVERALL OBJECTIVE

6.8.23 FIRST MENTAL HEALTH WORKGROUP MEETS AT MADISON AREA TECHNICAL COLLEGE IN WATERTOWN. INTRODUCTION OF THE COMMUNITY HEALTH ASSESSMENT/COMMUNITY HEALTH IMPROVEMENT PLAN AND RESULTS BASED ACCOUNTABILITY PROCESS. DATA WAS SHARED ON HOW WE ARE DOING AND WHY. THE QUESTION WAS ASKED: WHAT ARE THE QUALITY OF LIFE CONDITIONS WE WANT TO SEE FOR THE COMMUNITY AS IT RELATES TO MENTAL HEALTH & WELLBEING? (RESPONSES)

THE GROUP IDENTIFIES THE OVERALL OUTCOME:

TO HAVE ALL CHILDREN & FAMILIES WITHIN OUR COMMUNITY STABLE & CONNECTED.

8.8.23 EXISTING EFFORTS WERE SHARED OUT BY EACH ORGANIZATION, THE IMPORTANCE OF SOCIAL CONNECTEDNESS WAS INTRODUCED, AND THE GROUP DISCUSSED POPULATION LEVEL INDICATORS THAT ARE AVAILABLE TO SUPPORT OUR WORK.

MEASUREMENTS

9.26.23 THE GROUP DISCUSSED GAPS WITHIN OUR COMMUNITY AND ESTABLISHED OUR INDICATORS:

- 1) **DECREASE THE PERCENTAGE OF YOUTH REPORTING DEPRESSION/ANXIETY.**
- 2) **INCREASE THE NUMBER OF YOUTH RECEIVING HELP WHEN THEY NEED IT.**

STRATEGIES

10.17.23 REVIEW OF EXISTING EFFORTS & GAPS. EVIDENCE BASED PRACTICES WERE SHARED. BASED ON THIS INFORMATION AND PREVIOUSLY SHARED DATA, THE GROUP BRAINSTORMED STRATEGIES THAT WOULD SUPPORT OUR PRIORITIES AND VOTED ON OUR TOP 3:

- 1) **COUNTY-WIDE EVENTS TO SUPPORT SOCIAL CONNECTEDNESS**
- 2) **MENTAL HEALTH FIRST AID TRAINING FOR VOLUNTEERS/COMMUNITY MEMBERS**
- 3) **ADDRESSING FAMILY COPING SKILLS**

ACTION PLAN

11.7.23 MENTAL HEALTH WAS DEFINED AS A GROUP AND EACH ORGANIZATION DISCUSSED HOW THEY ARE ALREADY, OR HOW THEY WILL, IMPLEMENT THESE STRATEGIES. DISCUSSED PERFORMANCE MEASURES THAT WILL BE LOOKED AT BY EACH ORGANIZATION.

BEGIN TO CREATE THE ACTION PLAN FOR A SOCIALLY CONNECTED COMMUNITY.

WORKGROUP TO RECONVENE IN FEBRUARY.

12.23 -1.24 **DJHCP MENTAL HEALTH SUB-GROUPS CONTINUED MEETING TO DISCUSS THE PLAN FOR A SOCIALLY CONNECTED COMMUNITY.**

SOCIAL CONNECTEDNESS

2.13.24 DEEPER DIVE INTO SOCIAL CONNECTEDNESS. SHARED WHAT IS GOING ON AT A NATIONAL LEVEL. ASKED THE GROUP: WHAT DOES SOCIAL CONNECTION LOOK, FEEL, AND SOUND LIKE? **GROUP TO PARTNER WITH A NATIONAL ORGANIZATION, HEALTHY PLACES BY DESIGN**, AND RECONVENE IN JUNE FOR A COMMUNITY NARRATIVE WORKSHOP.

3.24-6-24 **SEEK MORE INPUT FROM COMMUNITY MEMBERS ON SOCIAL CONNECTEDNESS.** FURTHER THESE EFFORTS BY WORKING WITH HEALTHY PLACES BY DESIGN TO LEARN ABOUT A COMMUNITY NARRATIVE, WORKSHOP COMMUNITY VALUES, FRAME COMMUNITY MESSAGES, AND CONDUCT COMMUNITY CONVERSATIONS TO IMPROVE SOCIAL CONNECTEDNESS.

2024 -2026 **ONGOING WORK ON ACTION PLAN.**



Jefferson County Health Department





2023-2026

COMMUNITY HEALTH IMPROVEMENT PLAN

Priority Area: Access to Affordable Reliable Transportation

OVERALL OBJECTIVE

6.8.23 FIRST TRANSPORTATION WORKGROUP MEETING MEETS AT MADISON AREA TECHNICAL COLLEGE IN WATERTOWN. THE QUESTION WAS ASKED: WHAT IS THE QUALITY OF LIFE CONDITIONS WE WANT FOR OUR COMMUNITY AS FAR AS TRANSPORTATION? COLLECTIVELY THE GROUP DECIDED: **ALL PEOPLE IN OUR COMMUNITY HAVE ACCESS TO SAFE, RELIABLE AND AFFORDABLE TRANSPORTATION OPTIONS.**

STRATEGIES

8.10.23 LOOKED AT EXISTING EFFORTS AND GAPS IN OUR TWO COUNTIES. TWO PRIORITY STRATEGIES WERE CHOSEN BY THE WORKGROUP:

- 1) INCREASE ACCESS TO TRANSPORTATION FOR NON-EMERGENCY MEDICAL APPOINTMENTS
- 2) RAISE AWARENESS OF AVAILABLE TRANSPORTATION RESOURCES.

MEASUREMENT

9.14.23 REVIEWED AVAILABLE DATA AND CHOSE TWO INDICATORS TO FOCUS ON:

- 1) MISSED MEDICAL APPOINTMENTS DUE TO TRANSPORTATION
- 2) NUMBER OF COMMUNITY MEMBERS USING TRANSPORTATION FOR MEDICAL APPOINTMENTS.

DATA COLLECTION

10.12.23 DISCUSSED WHAT DATA WE NEED, WHO WE NEED TO GET IT FROM, AND WHO HAS THE CONNECTIONS TO GET IT. LOOKING FOR HELP FROM THE HEALTHCARE SYSTEMS, AND COUNTY & PRIVATE TRANSPORTATION SERVICES.

DATA COLLECTION IS THE START OF THE ACTION PLAN.

RESULTS BASED ACCOUNTABILITY FRAMEWORK

11.9.23 **DEEPER DIVE INTO TURN THE CURVE PLAN AND THE RBA PROCESS.** REVIEWED DATA COLLECTION - HOSPITALS TO START COLLECTION EFFORTS. BRAINSTORMING AND IDEA SHARING, LIST OF STRATEGIES DEVELOPED AND GROUP VOTED ON TOP 3.

ACTION PLAN

12.7.23 TWEAKED OUR INDICATOR #1 TO "PERCENT OF MEDICAL APPOINTMENTS MISSED DUE TO TRANSPORTATION". THREE STRATEGIES WERE CHOSEN:

- 1) INCREASE DRIVER RECRUITMENT FOR PAID AND UNPAID DRIVERS
 - 2) INCREASE FUNDING FOR TRANSPORTATION SERVICES
 - 3) INCREASE AWARENESS OF TRANSPORTATION SERVICES TO CONSUMERS.
- START OF ACTION PLANNING.

2.8.24 **COMMITMENT FROM THE VARIOUS ENTITIES TO PROVIDE DATA.** CONTINUED DISCUSSION ON ACTIVITIES FOR EACH OF THE THREE STRATEGIES AND THEN COMMITMENT BY WORKGROUP PARTICIPANTS TO TAKE OWNERSHIP OF ACTIVITIES.

4.11.24 WHERE IS THE MOMENTUM? HOW CAN WE SUPPORT THIS AS A GROUP? WHAT DO EACH OF THE VARIOUS ORGANIZATIONS NEED FROM THE WORKGROUP TO MOVE FORWARD WITH THEIR ACTION PLAN ACTIVITIES?

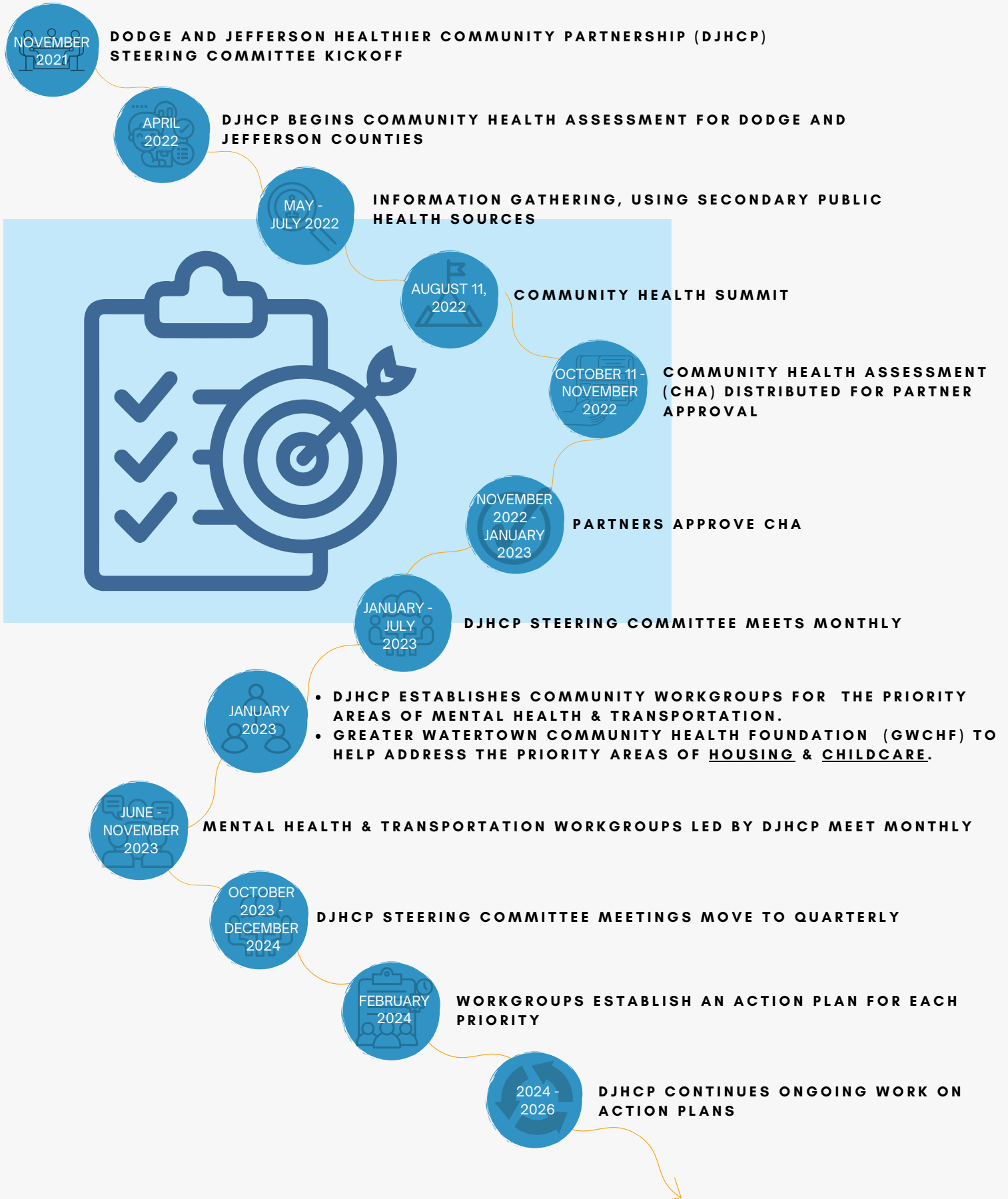
2024 -2026 **ONGOING WORK ON ACTION PLAN.**



JCHID



Community Health Assessment and Improvement Plan Timeline



TOP 3 IDENTIFIED COMMUNITY HEALTH NEEDS:

Access to
Affordable
Quality
Mental Health
Care

Access to
Affordable
Quality Housing
and Affordable
Reliable
Transportation

Access to
Affordable
Quality
Childcare

Equitable access to community-based resources and supports

Date	Event/Location	Number of Samples	Lab Tests Recommended	Lab Kits Provided
02/03/2024	Fort Wellness Day	30	9	6
04/01/2024	National Public Health Week	3	0	0
4/20/2024	Earth Day Fair (Jefferson, WI)	7	2	6
6/3/2024	LWCD Office	1	0	1
6/22/2024	Health Department Open House	6	6	7
7/3/2024	LWCD Office	1	0	1
7/8/2024	JCHD Office	1	0	0
7/10/2024	JC Fair	0		0
7/11/2024	JC Fair	0		1
7/12/2024	JC Fair	0	0	0
7/17/2024	LWCD Office			1



September 11, 2024

Jefferson County Health Department
1541 Annex Road
Jefferson, WI 53549
Attn: Elizabeth MCGeary

Dear Elizabeth,

On behalf of the Greater Watertown Community Health Foundation, I want to express our sincere gratitude to you and your team for your ongoing dedication to supporting children and families in our community. Through the efforts of Every Child Thrives (ECT) partners, we are working together to create the conditions for every child to thrive in health, learning and life.

We truly value your insights and feedback on community needs and your commitment to take action. As a token of our appreciation for your involvement in facilitating conversation with groups at high risk for social isolation - particularly new parents - we are pleased to provide your agency with a **\$1,900** donation. This funding covers the following costs for 10 participants in a focus group aimed at understanding how social connection impacts them:

- **\$105 VISA gift card per participant**, to include:
 - \$100 gift card per participant
 - \$3.95 processing fee for each card
- **\$15 per participant for a meal**
- **\$20 per participant for taxi vouchers** to ensure transportation access

In addition to these participant costs, we are providing an additional **\$500 to support your team's time** in facilitating the discussion and coordinating the conversation.

We deeply appreciate your agency's efforts in spearheading this important work and look forward to partnering with you to create a stronger, more connected community.

Thank you again for all that you do for our community.

Sincerely,

A handwritten signature in cursive script, appearing to read "Kim Melcher", written in dark ink.

Kim Melcher
Chief Impact Officer
Greater Watertown Community Health Foundation

Jefferson County Health Department - Statement of Revenues & Expenditures:

01/01/2024 - 08/31/2024	YTD Actual	Prorated Budget	Annual Budget	YTD Budget Variance
REVENUE:				
Total WIC	\$ 281,526.62	\$ 234,415.58	\$ 349,874.00	\$ 47,111.04
Public Health Fee for Service	\$ 109,758.02	\$ 150,520.44	\$ 224,657.38	\$ (40,762.42)
Public Health Grant Income	\$ 276,349.89	\$ 153,131.18	\$ 228,554.00	\$ 123,218.71
Total Public Health	\$ 386,107.91	\$ 303,651.62	\$ 453,211.38	\$ 82,456.29
Total Income	\$ 667,634.53	\$ 538,067.20	\$ 803,085.38	\$ 129,567.33
EXPENSE:				
WIC 4201 - 420109	\$ 247,678.52	\$ 250,701.78	\$ 374,181.76	\$ (3,023.26)
WIC Fit Family 4202	\$ 14,215.13	\$ 13,148.65	\$ 19,624.85	\$ 1,066.48
WIC Peer Counselor 4203-420309	\$ 19,632.97	\$ 15,627.81	\$ 23,325.09	\$ 4,005.16
Total WIC	\$ 281,526.62	\$ 279,478.24	\$ 417,131.70	\$ 2,048.38
Public Health = Tax Levy Supported Expenses	\$ 555,773.33	\$ -	\$ -	\$ 555,773.33
Public Health Grants	\$ 330,512.14	\$ 168,754.21	\$ 251,871.95	\$ 161,757.93
Public Health Fee-for-Service	\$ 81,028.01	\$ 74,505.12	\$ 111,201.67	\$ 6,522.89
Total Public Health	\$ 967,313.48	\$ 243,259.33	\$ 363,073.62	\$ 724,054.15
Total Expense	\$ 1,248,840.10	\$ 522,737.56	\$ 780,205.32	\$ 726,102.54
2024 SUMMARY				
Total 2024 Income YTD:	\$ 667,634.53	\$ 538,067.20	\$ 803,085.38	\$ 129,567.33
2024 County Tax Levy Applied - ORG 4115:	\$ 625,578.35	\$ 625,578.35	\$ 938,367.53	\$ -
Total 2024 Revenue:	\$ 1,293,212.88	\$ 1,163,645.56	\$ 1,741,452.91	\$ 129,567.33
Total 2024 Expense:	\$ 1,248,840.10	\$ 522,737.56	\$ 780,205.32	\$ 726,102.54
2024 Annual Activity (Revenue vs. Expenses) as of 08/31/2024	\$ 44,372.78		\$ 961,247.59	



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Next Scheduled Meeting: October 16th, 2024

Minutes prepared by: Michele Schmidt, Accountant II, Jefferson County Health Department and reviewed by Elizabeth McGeary, Director/Health Officer.

DRAFT